



CITY OF NEWPORT BEACH CIVIL SERVICE BOARD AGENDA

**Council Chambers – 3300 Newport Boulevard, Building A
Wednesday, September 5, 2012 – 5:00 PM**

Civil Service Board Members:

**Mickey Dunlap, Chairperson
Maiqual Talbot, Vice Chairperson
Debra Allen, Board Member
Douglas Coulter, Board Member
Hugh Logan, Board Member**

Staff Members:

**Terri L. Cassidy, HR Director & Secretary to the Board
Leonie Mulvihill, Assistant City Attorney
Jyll Ramirez, Administrative Assistant to the HR Director**

- 1) CALL MEETING TO ORDER (5:00 PM)**
- 2) ROLL CALL**
- 3) FLAG SALUTE**
- 4) PUBLIC COMMENTS**

Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the Civil Service Board. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Civil Service Board has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

5) CONSENT CALENDAR

This Civil Service Board is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Civil Service Board's agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Civil Service Board and items not on the agenda but are within the subject matter jurisdiction of the Civil Service Board. The Civil Service Board may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the City Clerk's Office at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3005 or cityclerk@newportbeachca.gov.

a. APPROVAL OF MINUTES

Regular Meeting of July 2, 2012 – Waive reading subject Minutes, approve as written and order filed.

b. INFORMATIONAL ITEMS

- i. Lateral Police Officer Eligibility List
- ii. Police Sergeant Eligibility List
- iii. Crime Scene Investigator Eligibility List
- iv. Community Services Officer Promotional Eligibility List

6) CURRENT BUSINESS

A. Oral Reports

- 1. Secretary to the Board – Terri L. Cassidy, Human Resources Director
 - a. City Manager Restructuring – Changes to Management Team
 - b. Rosenberg's Rules of Order for Boards, Commissions & Committees
- 2. City Attorney' Office – Leonie Mulvihill, Assistant City Attorney
 - a. Brown Act update – PowerPoint Presentation
 - b. Appointments to Subcommittee for Attorney Selection
- 3. Fire Department – Scott Poster, Fire Chief
- 4. Police Department – Jon Lewis, Police Lieutenant

7) CIVIL SERVICE BOARD ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

8) ADJOURNMENT